



Minutes for * Meeting Book - April 2024 Board of Directors Monthly Meeting

04/12/2024 | 09:00 AM - 10:00 AM - (GMT-05:00) Eastern Time (US & Canada)

Burke Mountain Resort - Ballroom - 2559 Mountain Road East Burke, VT 05832

Attendees (10)

Justin Barton-Caplin; Nick Lange; Judy Nommick; Carole O'Connell; Kitty Toll; Hannah Ancel; Sarah Braese; Alec Jones; Tasha Wallis; Liliias Ide

Guests: Caleb Grant, Cynthia Stuart, Mike Moore, Larry Lindquist, Melissa Seymour, Christy Tanner, Ross MacDonald, Krystina Forkey

Introductions

- 9:10am - Caleb introduced:
 - Krystina Forkey: RCT CSR - Notetaker
 - Ross MacDonald was introduced in place of Jeremy Whiting for VTrans

Call to Order

- Called to order 9:25am by Tin Barton-Caplin

Modifications to the Agenda

Approval of Board Meeting Minutes

- **3/11/2024 Meeting Minutes**
 - Tin made a motion to approve March 2024, this was seconded by Carol. All were in favor
 - **[February meeting minutes? Approving next meeting?]**

Public Comment

- Tin commented that "Caleb inspires by talking of both food and transportation."
- Caleb read an email from a Newport client who highlighted RCT's presence during the Eclipse.
- Caleb informed us that a fleet of turkeys hit a van during the eclipse totality, resulting in the van being taken off route for repairs.

Discussion: Written Committee Reports and Updates

- VTRANS

- Ross MacDonald: We're seeing the final post-covid numbers coming in.
 - Covid funds are depleting / "everyone is experiencing a funding shortage"
 - Applications for funding "low/no emissions" are due soon
 - 44 vehicles into fleet within the next year or two (asking for 40+ more)
 - \$7 million budgeted for carbon emission reduction
 - 30% increase for maintenance/operation costs since Covid.

- Finance/ Finance Committee

- Mike Moore:
 - **RCT 6-30-23 Financial Report**
 - Was accepted to approve audit at next meeting
 - **DASHBOARD**
 - + \$37,000.00 in Feb. \$300,000 in year.
 - 2024 largest carryover in RCT history
 - planning on 0 carryover for 2025
 - More vehicles are coming in
 - average +2/week

- Executive Director

- Caleb Grant:
 - **Executive Director Report 4:24**
 - 56/57 volunteer drivers (80+ pre-covid)
 - Animated Infrastructure grant - 2 artists designing our busses
 - *Goosewing Timberworks* wants to build/design bus shelters
 - Upgrade Danville Park + Ride shelter
 - Price Point: Working with VTrans
 - Low/No Grant application goes in next week
 - Transition fleet to electric vehicles
 - Appropriations have been successful
 - hang ups: GMT shared areas
 - RCT performs extremely well
 - 2nd full driver training next week includes:
 - Live-Feed cameras installed in Vans - not in personal vehicles.
 - already installed, feeds directly back to Caleb and AI alerts drivers of unsafe behaviors.
 - Disciplinary process for drivers and riders
 - Pre-Inspection: being pro-active instead of reactive.
 - Discussed the idea of "Community Cars"
 - Cars through RCT that are meant for volunteers to drive without needing to drive theirs
 - Kinks to work out:
 - Volunteer pay
 - Insurance
 - Maintenance
 - Partnerships

Board Vacancy

- Nicole Gratton resigned from the board, leaving an at-large board seat open
 - Tin nominated Carol.
 - Carol agreed, the motion was seconded by Kitty, all agreed and was approved.

- Still open: Essex/Municipal at Large

Authorization of Executive Director

- Authorization of Caleb to submit application(s) to VTrans on behalf of RCT.
 - Judy moved to approve, Nick seconded the motion, all were in favor and the motion was approved.

Approval of RCT Drug and Alcohol Policy

- Drug And Alcohol Policy - Revised 3-27-24st.doc
 - May come back for a second approval
 - Audit as is for now was motioned for approval by Tin, Kitty and Hannah both seconded. All in favor.
Approved

Board Officer Elections

- Proposed Slate of Officers Election of Officers for 1 year term:
 - President- Justin "Tin" Barton-Caplin
 - Vice President- Jonathan Davis
 - Treasurer- Kitty Toll
 - Secretary- Nicholas Lange
- Tin motioned to move. Sarah approved. Judy seconded. All in favor.

Confirmation of Board Calendar

- Proposed calendar reflecting a shift to a bi-monthly schedule:
 - June 10
 - August 12
 - October 14
 - December 9
 - February 10
- Approved by Judy. Seconded by Carol. All in favor. Passed bi-monthly meeting schedule.
 - Off month = committee work
 - Executive committee still meets Mondays, monthly
 - Annual strategic planning in person
 - Still receive director reports in emails
 - VT Trans: every other month
 - Can call an emergency meeting if a vote is needed
 - BoardEffects allows for email votes as well

Adjourned

- Meeting adjourned at 10:12pm by Tin.

Submitted by Krystina Forkey