



Rural Community Transportation, Inc.

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"COMMUNITY IS OUR MIDDLE NAME"

RCT Board of Directors Meeting
Monday, September 12, 2022, at 9:00 a.m.
Video and Teleconference

Present: Rob Moore, Doug Morton, Judy Nommik, Emily Rosenbaum, Jonathan Davis,
Carol O'Connell, Daniel Sherman
Clerk: Amy Obenauf, Jessy Pelow
Guests: Tim Bradshaw, Amy Rast, Caleb Grant, Michael Waterhouse, Larry Lindquist,
Ross Macdonald

Meeting called to order at 9:02 a.m. by Rob Moore.

1. Introductions, Opportunity for Public Comment, and Modifications to the Agenda. Financial update moved to be discussed before approval of August minutes. No members of the public for comments. All present introduced themselves.

2. Interim Executive Director Amy Rast did not have updates.

Welcome to Caleb Grant, Executive Director- Caleb is happy to be at RCT and is looking forward to connecting with the community and board members.

3. Approval of Board meeting minutes of August 4, 2022, and August 8, 2022. Carole made a motion to approve the minutes of these two meetings. Seconded by Dan. All approved.

4. VTrans Update. Tim Bradshaw welcomes Caleb Grant and noted that Amy Rast will be available to support Caleb during transition. See attached for the full VTrans report.

Ross Macdonald discussed state funds and expressed the need to stay budget neutral. Doug Morton asked Ross how long the slow funding will last and how do we fund the increased interest rates over time. Doug appreciates opportunities to keep the public informed. Ross explained that a small reserve remains and VTrans has plans in place that they would consider as funding shifts.

5. Committee Reports and Updates:

Finance Committee: Dan, Jonathan and Tim met Friday, September 9 as a committee and reviewed materials. Approval recommended.

Personnel Committee: No meeting this cycle.

Marketing Committee: No meeting this cycle.

Nominating Committee: Emily noted in the absence of a secretary, Tin Barton-Caplin has agreed to fill the role. Emily made a motion to appoint Tin as secretary. Judy seconded. All approved.

Emily announced that Kitty Toll has expressed interest in serving on the RCT board. This would be to fill a vacant board municipal seat. The Danville Selectboard would first appoint her, and then RCT would accept the appointment and proceed. There are two remaining open seats, and the board is working to fill them.

6. Financial Update and Approval of June & July 2022 Financials. Mike Waterhouse reviewed the July financials. Dan made a motion to approve the July financials. Emily seconded the motion. All approved. The June financials will be approved once the final audit numbers are available.
The Auditors from Veroff & Austin, worked with RCT in August to provide the years financial audit. The audit will soon be completed and shared. Mike noted a few fully depreciated vehicles were written off by Vermont Public Transportation Association and that there has been a \$30,000 loss in E&D. RCT is working on covering the loss.
7. Board Retreat Committee Update. Emily reported the agenda is complete and the benefit of the board coming together including Caleb and Amy. Retreat will be held at Barton Arts from 10am-3pm on September 21, 2022. Total cost will be around \$450 for the facility and lunch. A separate Facilitator fee will also be paid.
8. Determination of Need for Executive Session per 1 VSA 313(a)(1)*. No need for executive session.
9. Other Business. No other business.

Adjourn. Emily made a motion that the meeting be adjourned; Dan seconded the motion. All approved, meeting adjourned at 9:59 a.m.

Next Meeting: October 10, 2022.

*Action item and/or Board Vote



Emily Rosenbaum, Vice President

October 10, 2022

Date