



Rural Community Transportation, Inc.

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"COMMUNITY IS OUR MIDDLE NAME"

RCT Executive Committee of Board of Directors Meeting
Monday, August 30, 2021, 2:00 PM
Video and Teleconference

Present: Fred Saar, Rob Moore, Emily Rosenbaum, Karen Desrochers
Clerk: Amy Obenauf
Guests: None

Meeting called to order at 2:03 p.m. by Fred Saar.

1. Modifications to the Agenda: Items 8 (VTrans update) and 9 (assessment of the discussion mailed out), by Fred Saar.
2. Discuss filling the vacant Officer positions on the Board (Treasurer and Secretary): Emily has offered to take secretary position. Rob Moore made a motion to elect Emily to Officer position of secretary, pending approval by full Board, second by Fred Saar, all approved, motion passed. Karen Desrochers has offered to take treasurer position. Fred Saar made motion to elect Karen to Officer position of treasurer, second by Rob Moore, all approved, motion passed.
3. Financial Discussions:
 - a. Review of RCT bank accounts:

<u>Account</u>	<u>Account #</u>	<u>Balance (as of 7/31/21)</u>
Non-Profit Plus Account	xxxxxx4003	\$ 306,914.47
ICS Account (Demand)	xxxxxxxx428	\$ 450,899.16
ICS Account (CD/Savings)	xxxxxxxx145	\$ 204,147.26
ICS Account (Demand)	xxxxxxxx003	\$ 287,273.59
Non-Profit Checking	xxxxxx3310	\$ 11,693.64

- b. Update signers on the RCT accounts at Passumpsic Bank. In order to reflect organizational changes and roles in management and the Board, Fred Saar proposed that Nick D'Agostino, Linda Lyman, and Sandy Thorpe be removed and Sharon Klein, Brian Pickard, and Karen Desrochers be added as signers. Rob Moore made a motion to make these changes, second by Fred Saar, unanimously approved, motion passed.
 - c. Effecting the above changes. Fred Saar proposed that a Director be appointed to work with Passumpsic Bank to make the changes approved, as well as to other accounts needed but not listed. Emily Rosenbaum moved that Fred Saar be that Director, second by Karen Desrochers, unanimously approved, motion passed.
- 4. Fred met with Ross MacDonald and Tim Bradshaw from VTrans on Friday, August 27 from 10:00 a.m. to 4:00 p.m. and discussed numerous issues, including equipment needs at RCT (vehicles having issues). Policy is needed reflecting how RCT handles disruptions in service.
 - 5. Fred brought to executive committee's attention the state of vehicle breakdowns and route cancellations. Motion to the Director to provide weekly status updates to the Board, to be included with minutes of subsequent meetings, made by Emily Rosenbaum, second by Rob Moore, unanimously agreed, motion passed.
 - 6. Motion to adjourn made by Emily Rosenbaum, second by Karen Desrochers. Motion approved unanimously and executive committee meeting adjourned.

Actions of executive committee to be ratified by full Board at next meeting.



Emily Rosenbaum, Secretary

8/30/21
Date